

DISPLAYS AND EXHIBITS POLICY



The Mary Barnett Memorial Library invites community members to display exhibits that are interesting and informative. We welcome displays of crafts, historical items, nature studies, or other materials of general interest. The director will decide whether to accept or reject items based on whether they are suitable and available.

The library does not take responsibility for protecting or preserving displayed items, and we are not liable for any damage or theft. All items are displayed at the owner's risk. If items are not picked up within 60 days of notification, they will become the property of the library.

You can use the glass exhibit cases, the meeting room, or the general bulletin board for your displays. Please sign a release before you can place any items in the library. An example of the release is provided below:

****EXHIBITS POLICY****

1. **Purpose**

- a. The library aims to give the community access to intellectual and cultural resources. Exhibits play an important role in the Mary Barnett Memorial Library's public service program. They can highlight the library's materials and services or showcase the work of local artisans and artists.

2. **Control**

- a. Exhibits are open to everyone who enters the library, including children and adults with different levels of understanding. Therefore, the exhibit materials must meet a standard that the community finds acceptable.

3. **Conditions**

- a. Prices can be posted.
- b. Purchases of exhibit items will be handled directly between the buyer and the exhibitor or their official agent.
- c. The library will not receive any fees, commissions, or other payments related to the sale of exhibit items.
- d. No item sold during the exhibition may be taken out before the exhibit ends, unless the library approves the removal and rearrangement of the display.
- e. Exhibitors must provide the library with a list of the value of each item for insurance purposes.

(Updated 06/23/2025)

(Reviewed & Approved 06/23/2025)

*****Mary Barnett Memorial Library Display and Exhibit Release*****

Exhibition to be held in the _____

During _____

Description of materials loaned _____

Signature _____
 Printed *signed*

Date _____

Address *Telephone*

Director's signature _____ Date _____